**REGISTRATION FORM**

### SECTION 1. PARTICPANT’S INFORMATION

### Family (last) name\*:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First name(s\*):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\* as stated in passport (or ID card if no passport)

Title:□ Prof. □Dr. □ other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_□Mr. □Ms. □Mrs.

Name as you would like it to appear on your name badge: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postal/Zip code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Have you submitted an abstract/proposal for presentation?□Yes / □ No

If it is a joint presentation please state the name(s) of other presenter(s):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your name, organisation and email address will be printed in the conference proceedings booklet (with your abstract, if you are presenting) to facilitate staying in touch with other participants after the conference. If you do not want your email address (or other details) to be included please let us know by email to conference@apnme2013.org at the time of submitting this form. Abstracts and presenters’ names and organisations will also be published on the conference website (but not their email addresses).

#### SECTION 2. CONFERENCE REGISTRATION FEE

Conference registration fees (whether or not a participant is presenting) are as follows (please tick the appropriate box):

|  |  |  |
| --- | --- | --- |
| **Type of Participant** | **Early-Bird (until 8 May 2013)** | **Normal (after 8 May 2013)** |
| International Participant | □ | USD 300.00 |  □ | USD 325.00 |
| International Student\* | □ | USD 280.00 |  □ | USD 300.00 |
| Local Participant | □ | IDR 1,250,000.00 |  □ | IDR 1,500,000.00 |
| Local Student\* | □ | IDR 1,000,000.00 |  □ | IDR 1,200,000.00 |

\* Eligibility for the student rate is at the discretion of the Conference Committee and dependent on production of a copy of a current student ID card **at the time of registration.** Please email a copy of your student ID card to conference@apnme2013.org at the time of submitting this form.

**Note:** **Presenters must have** **registered and paid the full conference fee by 8 May 2013** at the latest to ensure being included in the Conference Programme.

The registration fee covers the main conference activities including the following:

* Admission to all plenary, parallel, poster and other sessions
* One conference kit, including programme booklet with abstracts (proceedings)
* Welcome dinner reception at Auditorium of Yogyakarta State University on 27 June 2013
* Gala dinner in Royal Ambarrukmo Hotel on 28 June 2013
* Lunches and coffee breaks on 27-29 June 2013
* School visit
* Eligibility to join optional cultural activities (supplementary charges apply); see below
* One copy of the conference group photograph
* Shuttle bus transport from the two recommended hotels to conference venues

#### SECTION 3. ACCOMMODATION

Please note that the conference registration fee does not include accommodation. The Local Organizing Committee recommends two hotels, both of which are offering conference-negotiated rates. These are the Royal Ambarrukmo Hotel – which is also the main conference venue – and the Yogyakarta State University Hotel (or UNY Hotel) which is on the campus of the University, itself the other conference venue. Shuttle buses will be provided between both these hotels and conference venues. The reservation of a room at either of these recommended hotels has to be made, and paid for, together with the conference registration.

Please tick the accommodation of your preference:

|  |  |  |
| --- | --- | --- |
| **Accommodation** | **Early-Bird (until 8 May 2013)** | **Normal (after 8 May 2013)** |
| Deluxe Balcony Royal Ambarrukmo  | □ | USD 85.00 | □ | USD 112.00 |
| Deluxe Merapi View Royal Ambarrukmo | □ | USD 95.00 |  □ | USD 122.00 |
| Standard room UNY Hotel | □ | USD 40.00 | □ | USD 45.00 |
| Superior room UNY Hotel | □ | USD 50.00 | □ | USD 56.00 |
| Deluxe room UNY Hotel | □ | USD 60.00 | □ | USD 67.00 |
| Executive room UNY Hotel | □ | USD 75.00 | □ | USD 84.00 |

Check-in date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check-out date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of night(s) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Total payable :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OR**: I am making my own arrangements for accommodation (please tick here): □

**Notes:**

1. If you do not indicate any room requirement above at the time of completing this form we will presume that you are making your own arrangements for accommodation.
2. A block-booking of rooms has been made at the above two hotels up to 8th May; after that, rooms are available on a first-come first-served basis and availability is not guaranteed. Please therefore book early!
3. Subject to availability, a room reservation may be made at the above rates for up to three days prior to and three days after the Conference.
4. Check-in time is 14.00 and check-out time is 12.00 noon.
5. The room rates above are all inclusive of all taxes and include breakfast.
6. If you would like a Club room or Suite at the Royal Ambarrukmo please inform us at conference@apnme2013.org.

**SECTION 4. SCHOOL VISIT**

Participants have the option of visiting one of several schools on the morning of 27 June. There is no additional cost for this activity but you are requested to register now for the school of your choice; if a school does not obtain sufficient registrants, or too many, we may arrange a visit to another school in its place. Please see http://apnme2013.uny.ac.id/school-visits for information about the schools.

|  |  |  |
| --- | --- | --- |
| **SCHOOL** | **TYPE** | **CHOICE** |
| SD IT Lukman Al-Hakim Internasional | Islamic Elementary | □ |
| SD Kanisius Sang Timur Yogyakarta | Catholic Elementary | □ |
| SMP 1 Yogyakarta  | State Junior Secondary | □ |
| SMP 5 Yogyakarta  | State Junior High | □ |
| SMA 3 Yogyakarta  | State Senior High | □ |
| SMA 6 Yogyakarta  | State Senior High | □ |

**SECTION 5. OPTIONAL EXTRA ACTIVITIES**

The Conference registration fee does not include:

1. The Ramayana Ballet and dinner cultural evening at Prambanan on 29 June; or
2. Cultural visit to Borobudur/the Sultan’s Palace/Malioboro Street on 30 June.

If you would like to take part in either or both of these activities please complete the relevant details in Section 6 below. There are two options for the tour on 30 June: either an early morning tour to Borobudur, departing by 7.00 a.m. and returning by 10.30 or a whole day tour (departing after breakfast) and including Borobudur, lunch, the Sultan’s Palace and Malioboro Street.

|  |  |
| --- | --- |
| **Extra activity** | **Cost** |
| The Ramayana Ballet and dinner | □ | USD 50.00 |
| Cultural visit to Borobudur (half day) | □ | USD 50.00 |
| Cultural visit to Borobudur/the Sultan’s Palace/Malioboro (whole day) | □ | USD 60.00 |

**SECTION 6. TOTAL AMOUNT PAYABLE**

**Conference Registration Fee: US$/Rupiah**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Accommodation: US$**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Ramayana Ballet and dinner: US$**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Early morning Borobudur tour: US$**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OR Whole day tour: US$**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**GRAND TOTAL: US$**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Cancellation Policy**

In the unfortunate event that you wish to cancel a booking that you have made, please do so by email to the Conference Secretariat at conference@apnme2013.org. If notification is received by 31 May 2013, a refund of 50% will be made. We regret that no refund can be made for cancellations after 31 May 2013.

**Receipt**

You will receive a receipt from Yogyakarta State University in due course. Please let us know at conference@apnme2013.org if you have not received a receipt within two weeks of your remittance.

**SECTION 7. PAYMENT**

Payment of both conference fees and accommodation at either of the above recommended hotels and for the optional activities should be made online at the time of submitting the online registration form. Registration and accommodation are payable at the full rate unless payment is received before the end of **8 May 2013** (local time in Yogyakarta) which marks the closing of the early-bird rate for both conference registration and accommodation.

**Please select your payment method:**

**1. Paypal payment**

Please click here and follow the instructions for payment by Paypal.

**2. Bank transfer**

Payments by bank transfer should be made to the following account:

a. International participant (payable in USD):

Account name : UNY APNME 2013 CONFERENCE

Bank : Bank Mandiri

Account number : 137-00-1047175-9

SWIFT Code : BMRIIDJA

b. Indonesian participant ONLY (payable in Rupiah):

Account name : UNY APNME 2013 CONFERENCE

Bank : Bank Mandiri

Account number : 137-00-2013000-7

SWIFT Code : BMRIIDJA

**If you are paying by bank transfer:**

1. **Please ensure that you also pay for your bank’s charge for making the remittance and for our receiving bank’s charges on receipt of your payment so that we receive the full amount payable; and**
2. **Please use your name for reference on the bank transfer so that we can identify your payment and send a scanned copy of the completed bank transfer form to us at** conference@apnme2013.org**.**

Please return this form as soon as you can, and **by 12 June 2013 at the latest**, to conference@apnme2013.org

If you have any problems returning the form or paying electronically, please contact us at conference@apnme2013.org.